

Summary of Achievement

Please complete form in block letters



please photocopy as necessary

Qualification & Level _____ Learner Name _____

City & Guilds Enrolment No

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Unique Learner No

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Centre Number
Centre Name: **ARC Training Services**

7	2	6	4	7	8
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Unit e.g. SHC31	C&G Unit No Eg 301	Title	Date verified	Most used type of evidence (key below)	QA signature (if there is a second line QA – both must sign)	Learner Signature	IQA signature (if there is a second line IQA – both must sign)	EQA signature (if there is a second line EQA – both must sign)

Competence has been demonstrated in all of the units/awards recorded above using the required assessment procedures and the specified conditions/contexts. The evidence meets the requirements for validity, authenticity, currency, reliability and sufficiency.

Development Officer signature _____ Date _____

- Key for most used evidence type: 1. Observation 2. Expert Witness 3. Witness Testimony 4. Work Products 5. Questioning 6. Professional Discussion 7. Simulation
8. Recognition of Prior Learning 9. Assignments, projects/case studies 10. Self-reflective Account

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