

Date: 8 November 2017 **Time:** 9.30am for a 10am start – 3.45pm

Venue: St George's Centre, St George Street, Leeds LS1 3DL

Name		
Job Title		
Organisation		
Address		
Town/City		
County		
Postcode		
Telephone		
Email		
Your order	Invoice to:	
number	(If different)	
Additional Requirements*		
(including dietary or accessibility requirements)		

Fees & Payment

£99 (ARC Members) £130 (Non Members)

- Please make cheques payable to 'ARC Ltd'
- BACS payments are also welcomed:

ARC Ltd Sort code: 30-97-51 Account number: 48328660

· Or request an invoice.

Please email your completed form to: bookings@arcuk.org.uk

Alternatively, post your completed form to:

Association for Real Change, ARC House, Marsden Street, Chesterfield, Derbyshire S40 1JY

T: 01246 555043

Cancellations

Cancellations must be in writing and will be subject to the following charge, based on the date of notification.

- 1 6 weeks notice: 50% fee
- Less than 1 weeks notice: 100% of fee Substitutions can be made up to and on the day.

Office use only		
Acknowledged Finance: Database Log Joining Inst.		